

REQUEST TO RE-KEY DOOR

The Tides at Pelican Landing Condominium Association, Inc.

**NOTE: A \$50 charge will be added to your account
Do NOT change the door lock
A \$175 charge will be assessed for any lock that has been changed
from the MASTER KEY LOCK
Interest and fees will accumulate for any unpaid balance.**

**The Tides at Pelican Landing is a
MASTER KEY LOCK System
All rental units must have their door re-keyed
to maintain security.**

**Return to the Management Office at the Tides at Pelican Landing
within 3 days of Tenant move-out**

Owner: _____

Building: _____ **Unit:** _____

Move out date: _____

Authorized person to pick up new key: _____

For office use only:

Received: _____

Changed: _____

New key issued: _____

Account charged: _____

Notes: _____